

Address Adult Language Literacy and Numeracy (LLN)

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What we will cover today

- **What** is Language Literacy and Numeracy (LLN).
 - **Why** is Language Literacy and Numeracy (LLN) important for VET practitioners.
 - **How** can we identify LLN needs of our learners and candidates?
 - **Where** can we access information and keep up to date?
- 

What is LLN?

Language

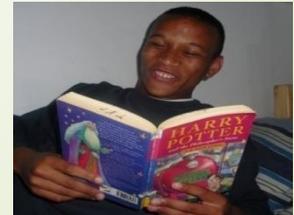
- ▶ Spoken words,
- ▶ Listening
- ▶ Non-verbal (gestures and body movements)



What is LLN?

Literacy

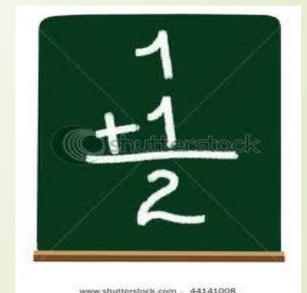
- Ability to read
- Use and understand written information
- Write appropriately, in a range of contexts



What is LLN?

Numeracy

- Application of mathematical skills
- Use and critically evaluate information in numerical or graphical form





Who may need LLN support?

- First language is not English
 - Educationally disadvantaged
 - Older age groups
 - Disability
 - Job seekers
 - Specific cultural or ethnic groups
- 



Why is understanding LLN so important for VET practitioners?

The Australian Federal Government has set a target of having two thirds of working age Australians possess literacy and numeracy skills at Level 3 or above by 2022.

This is known as the

National Foundation Skills Strategy.

If they haven't learnt to read and write by the time they leave school then there's no hope

- Unemployable

12/3/99
I LOVE MY TO BOYS
I CAN REET AND RIETA A BIT.
IT IS RINDIG OUT SIDE
MY TO SONS JOHN IS 8 YERS OLD AND
VICK IS 5 YERS OLD THEY LIVE WETH T.HIE

- Employable

12-6-99
A couple of days ago I went to the Redcliffe library to get a couple of books out to try to read a bit better. A lot of people go there and people who work there are helpful. This morning my boys couldn't wait to go to school. After I took John and Nick to school I came home and Ray went for a bike ride. Then I came to Mrs. Cas



VET practitioners don't need to be experts but they need to:

- ▶ Have the ability to identify the skill levels of students.
- ▶ Accurately interpret the Language, Literacy and Numeracy requirements of units of competency and qualifications and training packages.
- ▶ The training organisation (RTO) that employs trainers and assessors has a role in providing policies and procedures that support learners' needs, including LLN.

Standards for RTO's include

NVR Standard	SNR 15. The NVR RTO provides quality training and assessment across all of its operations.
NVR Element :	15.2 Strategies for training and assessment meet the requirements of the relevant Training Package or VET accredited course and have been developed through effective consultation with industry.
NVR standard	SNR 16. The NVR RTO adheres to principles of access and equity and maximises outcomes for its clients
NVR Element	SNR 16.3 1 Before clients enrol or enter into a contract, the NVR RTO informs them about the training, assessment and support services to be provided, and about their rights and obligations
NVR Element	SNR 16.5 Learners receive training, assessment, and support services that meet their individual needs

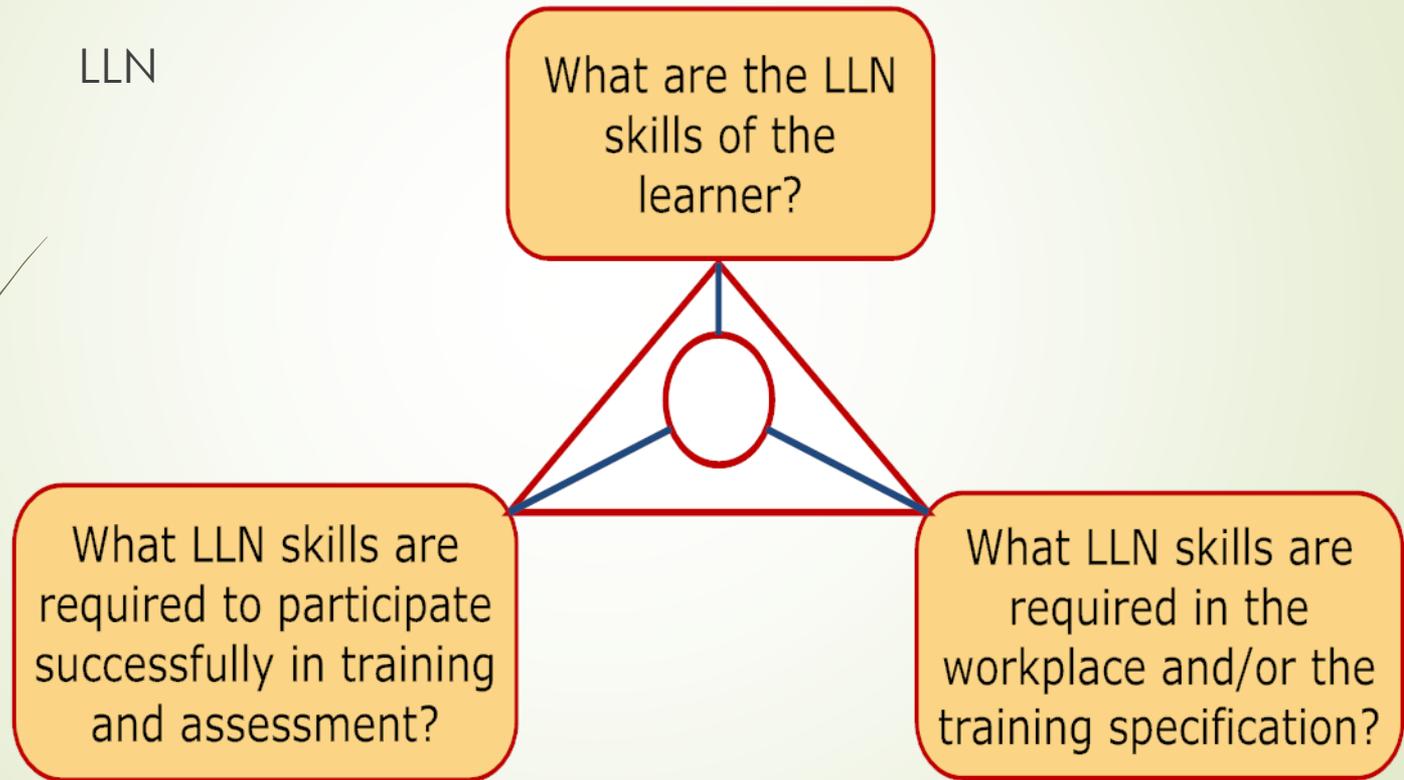


New TAE40114 Certificate

- ▶ Proposed draft of the new TAE qualification includes TAELLN411 as a core unit.
- ▶ The TAELLN401 unit is equivalent.
- ▶ Timeframe is 12 months after endorsement of the new TAE Training Package
- ▶ Not endorsed yet.....
- ▶ Having this qualification and keeping up to date is valuable to you and your RTO

Getting the balance right

LLN





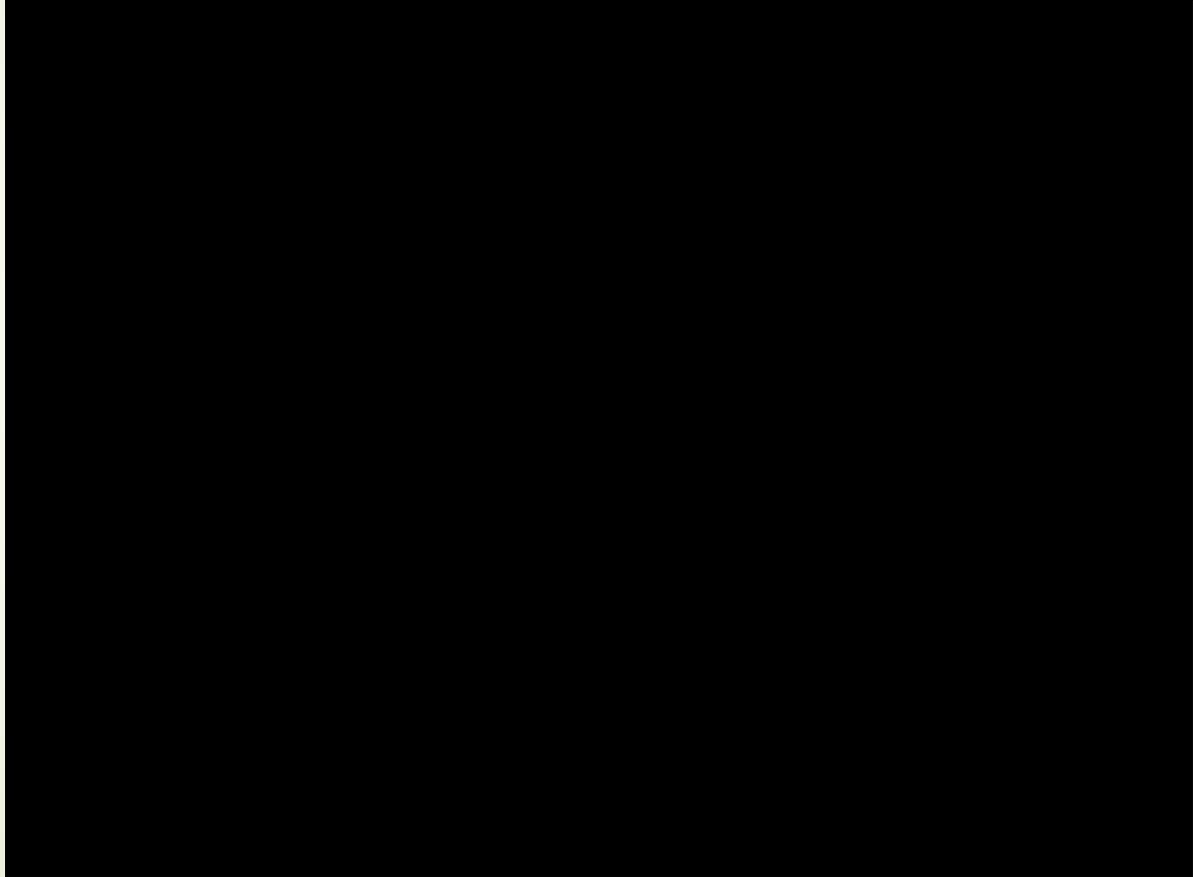
How can we identify LLN needs

■ ACSF – Australian Core Skills Framework
Assist non specialists to understand the essentials of performance in core skills in different contexts.

www.industry.gov.au/skills/



What is the ACSF?



ACSF



ACSF Levels
1, 2, 3, 4 and 5

5 Core Skills
5 Levels of Performance
3 Domains of Communication

Performance variables

Support

Context

Text Complexity

Task Complexity

Performance descriptors

Indicators

Focus Areas

Performance Features

Sample Activities

Domains of communication

Personal and community

Workplace and employment

Education and training



ACSF in action....

- Helping a learner meet the core skills requirement of a training program.
 - Assess a candidates LLN skills against the ACSF
 - Map the LLN requirements of units to the ACSF levels.
- 



LLN Pre Training Assessment

- ▶ It is important to note that ACSF does not neatly align with the Certificate II in Security Operations, containing units from ACSF Level 2 and 3.
- ▶ Where the candidate is unable to demonstrate these levels, it is important to have on file what support services they have been referred to



How can we help as trainers?

- Give clear instructions and explanations
- Present concepts clearly using diagrams
- Ask and answer learner questions effectively
- Provide examples and demonstrations
- Keep language simple
- Speak at a moderate pace
- Design documents with more white space and bold headings to read easily
- Use plain english



Develop appropriate assessments

- Verbal assessment
- Presentations
- Multiple choice questions
- Demonstration of a skill
- Use of diagrams
- Group or individual projects



How can we give LLN support?

- Combination of approaches most appropriate support
- Maximise the integration
- Minimise the negative impact of segregation
- Liaison with LLN specialists
- Reading and writing hotline 1300 655 506
- Victorian adult literacy and basic education council
www.valbec.org.au (translator or interpreter)



Call to action for trainers

1. List 2 actions you can take to develop more LLN knowledge and awareness for yourself as a trainer and assessor
2. Think about your learning materials and delivery approach: list 2 actions you can take from today
3. Think about your Assessment methods and approach: list 2 actions you can take from today



Where can we access information and keep up to date:

VELG Website has great links to :

- Websites
 - ACSF
 - IBSA
 - ACSF assessment banks
- Publications
- Resources:
 - Free LLN video library



@ Information Pack

- This presentation
- Loud and Clear Project information (security industry)
- ACEPT webinar packs
 - Myths about LLN
 - Importance of LLN in VET for vocational trainers
- Teach2Learn Overview of ACSF Levels